



MINISTRYSAFE

Staff/Volunteer Application Packet

CHILDREN AND YOUTH
MINISTRIES

FIRST UNITED METHODIST
CHURCH COPPELL

First United Methodist Church Coppell Ministry Safe Staff/Volunteer Application Form

CONFIDENTIAL

This application should be completed by all applicants for any staff/volunteer position involving the supervision of minor children, youth or vulnerable adults. This is not an employment application. The purpose of this form is to assist in the creation of a safe environment for children, students and vulnerable adults who participate in the programs of First United Methodist Church Coppell or use of its facilities.

Name: _____

Address: _____

Phone: _____ Staff/Volunteer in _____ Ministry

Email Address _____ Date of Birth _____

Marital Status: _____ (*single, married, separated, divorced, widowed, etc.*) Sex _____ M _____ F

Are you a member or regular attender of this church? _____ If so, for how long? _____

How long have you lived at your current address? _____

Previous address: _____

Please list the name, address, city and state of other churches you have attended regularly during the past 10 years:

Please list *all previous church work* involving children, students or vulnerable populations (impaired, adults, special needs individuals etc.). (List each church's name and address, type of work carried out, dates, and a **contact person** familiar with your work there. **Use back of this page for more space, if necessary.**)

Please list *all previous non-church work* involving children, students or vulnerable populations. (List each organization's name and address, type of work carried out, dates and a **contact person** familiar with your work there.)

List any talents, vocations, preparation, training or other experiences which have equipped you to work with children, students or vulnerable adults:

Please list three persons/references, other than relatives, who have knowledge of your work with children, students or vulnerable adults. **Please provide name and email address.**

Why do you want to work with children, students or vulnerable adults at First United Methodist Church?

Do you have a preference concerning the age group or sex of children or students with whom you would like to work? Why?

What is your philosophy concerning re-direction or discipline of children?

RELEASE

I authorize First United Methodist Church Coppell to contact all individuals, organizations and references listed on this **Ministry Safe Staff/Volunteer Application Form** in order to verify the information I have provided to the church. I agree to release from liability any person or organization that provides information concerning me, including those persons I have listed as references, as well as contact persons from my previous church and non-church work, listed on this application.

I specifically authorize the church to undertake a criminal background check concerning my past.

I understand and agree that any information received from the background check and application verification will not be disclosed to me, and I hereby waive any right I may have to inspect any information provided about me by any person or organization identified by me on this form.

By signing this form, I certify and affirm that the information I have given on this form is true, complete and correct in all respects.

Staff/Volunteer Signature: _____ Date: _____

Staff/Volunteer Statements and Agreed Code of Conduct

Please initial each of the following statements:

_____ I declare that all statements contained in my Application Form are true. I understand that any misrepresentation or omission is cause for dismissal from any ministry involvement.

_____ I understand that **my references and contacts** from prior church or non-church work with children, student, or vulnerable adults will be contacted and that an appropriate **criminal background check** will be conducted. I authorize investigations of all statements contained in this application. I specifically authorize the church to undertake a criminal background check of my past.

_____ I understand that I must be interviewed and recommended by a member of the First United Methodist Church Coppell Screening and Selection Committee before I begin service as a staff/volunteer in First United Methodist Church ministries.

_____ I understand that I can withdraw from the application process at any time.

_____ I understand that First United Methodist Church Coppell has a policy of ZERO TOLERANCE FOR ABUSE and takes all allegations of abuse seriously. I further understand that First United Methodist Church Coppell cooperates fully with the authorities to investigate all cases of alleged abuse. Abuse of any kind is grounds for immediate dismissal from my staff/volunteer position and possible criminal charges.

_____ I declare that I am not a pedophile or child molester. I have not perpetrated physical abuse, sexual abuse, emotional abuse or neglect against a child, student or vulnerable adult, and I have never been accused of these acts.

_____ I understand and agree that false statements regarding past conduct and/or present situations may be grounds for denial of this application to provide volunteer services, and that refusal to inform First United Methodist Church Coppell of the contents of a sealed criminal record will result in the automatic denial of the application.

_____ If accepted as a volunteer, I agree to read and abide by all Policies and Procedures provided to me by First United Methodist Church Coppell.

Staff/Volunteer Signature: _____ Date: _____

I have reviewed this application and have noted any missing information.

Ministry Safe Representative: _____ Date: _____

APPENDIX I
MinistrySafe Exceptions

MinistrySafe Exceptions FUMC

- ❖ All FUMC Staff must complete MinistrySafe training and certification.
- ❖ All Volunteers working with children and youth must complete MinistrySafe training and certification.
- ❖ All Stringfellow Staff must complete MinistrySafe training and certification.
- ❖ All Stringfellow volunteers working with children must complete MinistrySafe training and certification.
- ❖ All Sanctioned FUMC para-church ministries (i.e. Boy Scouts, American Heritage Girls-FUMC chartered groups) must annually provide a complete list of all volunteers compliant with their respective Safety Policies or complete MinistrySafe training and certification.

Exceptions:

1. Special guest for children and youth activities must be supervised by a MinistrySafe Certified staff member or volunteer.
Example: Speakers, entertainers, performers - one-time events.
2. Adults with their children attend a children or youth event, but not in a volunteer capacity.
Example: Parent(s) attending Easter egg hunt with child.
3. Other adult volunteers who do not directly work with children or youth.
Examples: Usher, sound tech, video tech...
4. All volunteers who have not been a member of FUMC Coppell for six months; volunteer participation must be verified by another faith based organization or entity by FUMC Staff.